

Technical Officer - Civil

SKS Foundation

Vacancy

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Job Context

Since 1987, **SKS Foundation** works with the communities in the North-west Bangladesh for improving socio-economic status, promoting gender equality through creating enabling environment. SKS implements community driven development programs; maintains close collaboration with local government & administration, line departments, civil societies, NGOs, development partners & other stakeholders to bring positive changes in the society.

Job Responsibilities

- Undertaking technical and feasibility studies including site investigations.
- Using a range of computer software for developing detailed designs.
- Undertaking complex calculations.
- Liaison with clients and a variety of professionals including architects and subcontractors.
- Compiling job specs and supervising tendering procedures.
- Resolving design and development problems.
- Managing budgets and project resources.
- Scheduling material and equipment purchases and deliveries.
- Making sure the project complies with legal requirements, especially health and safety.
- Assessing the sustainability and environmental impact of projects.
- Ensuring projects run smoothly and structures are completed within budget and on time.
- Sound mathematical, scientific and IT skills.
- Ability to think methodically and to manage projects.
- Problem-solving skills.
- Ability to work to deadlines and within budgets.
- Ability to maintain an overview of entire projects while continuing to attend to detailed technicalities.
- Excellent verbal and written communication skills.
- Negotiating, supervisory and leadership skills.
- Complete knowledge of relevant legislation.

Employment Status

Contractual

Workplace

- Work at office

Educational Requirements

- B.Sc Engineering in Civil.
- Skills Required: Ability to Work Under Pressure

Experience Requirements

- At least 5 year(s)
- The applicants should have experience in the following area(s):
Civil Construction

Additional Requirements

- Age at most 40 years
- Only males are allowed to apply
- Should be smart, dynamic and proactive with critical thinking & approach.
- Hardworking, proactive, self-responsible, ability to work under pressure/deadline.
- Well-organized, co-operative and a good team-player with pleasant personality.

Job Location

Gaibandha

Salary

- Tk. 40000 (Monthly)
- Others benefits will be as per organization policy.