

SKS Foundation
The FANSA- Bangladesh Secretariat

Terms of Reference (ToR)

For

Consultancy Services for Preparing City-wide Inclusive Sanitation (CWIS) Plan for 1 City Corporation, 2 Municipalities, and 1 Union of Bangladesh.

Project Title	Rising for Rights for Strengthening Civil Society Network in South Asia to Achieve SDG 6
Type of Project	Advocacy and Capacity Building
Types of Services	Preparation of City-wide Inclusive Sanitation (CWIS) Plan
Project Location	a. Gaibandha Pourashava (Municipality), Gaibandha b. Saghata Union Pourashava, Gaibandha c. Srimangal Pourashava (Municipality), Moulvibazar d. Barisal City Corporation, Barisal

1. Introduction

Bangladesh is experiencing rapid urbanization. The comparatively vulnerable economic condition of rural areas, lack of employment opportunities, and inadequate health & education facilities are pushing people to move from rural to urban areas. On the other hand, industrialization, centralization of services & facilities, and comparatively better communications are playing a vital role in increasing the urban population. The lack of city planning by the relevant authorities & institutions is creating a problem in developing planned cities in Bangladesh. The basic facilities like water supply & sanitation systems are getting overloaded. No adequate sanitation facilities have been developed in the cities & towns based on the escalated population.

The government and non-government development organizations are promoting the Safely Managed Sanitation System (SMSS) to meet requirements in the coming days. To ensure risk of water-borne diseases, vector-borne illnesses, and other health hazards associated with poor sanitation conditions are minimized, it is necessary for each local government to prepare and implement sanitation plan for achieving safely managed sanitation services in an equitable and inclusive manner in any geographical areas. The sanitation plan is also crucial for protecting the environment by minimizing the risk that occurs due to poor waste disposal system, poor Fecal Sludge Management, improper wastewater treatment, poor sanitation practices and for minimizing any public health risks due to natural and human induced disaster. As part of the advocacy network covering the

South-Asian countries, FANSA- Bangladesh is also focusing on SMSS in the city areas with the promotion of City-wide Inclusive Sanitation (CWIS) by the service providers under a project ***Rising for Rights for Strengthening Civil Society Networks in South Asia to Achieve SDG 6 Project (hereinafter Rising for the Rights Project)***. For the promotion of CWIS, developing a proper CWIS plan in the respective Municipality and City Corporation is imperative. The consultancy service will formulate/frame a CWIS plan for the target cities/towns under 1 city corporation, 2 municipalities and 1 union for the effective promotion of City-wide Inclusive Sanitation. Being the host organization of FANSA- Bangladesh and the ***Rising for the Rights Project***, SKS Foundation invites expressions of interest (EOI) from capable Consulting firms/Consultants for providing the above-mentioned consultancy services.

This Terms of Reference (ToR) is framed for the consultancy service of the Consulting Firm/Consultant with the following objectives and terms & conditions:

2. Objectives of the Assignment

The objective of this assignment is to prepare a City-wide Inclusive Sanitation (CWIS) Plan reviewing the existing sanitation situation targeting to contribute towards achieving SDG 6.2 i.e. safely managed sanitation services within a given timeline. This will help the respective Local Government for informed decisions to prioritize their efforts and resources to accelerate the safely managed sanitation actions accordingly.

The specific objectives are:

- i. To map the sanitation stakeholders within 1 city corporation, 2 municipalities and 1 union understand their roles & responsibilities, and identify the most appropriate ones to initiate consultations and discussions with them.
- ii. To assess the sanitation situation of the intervening location under 1 city corporation, 2 municipalities and 1 union and its analysis in consultation with LGI representatives and sanitation stakeholders.
- iii. To select and map an appropriate sanitation system based on the analysis of the existing sanitation situation, components, technologies, and system, the city/town requires/demands for.

3. Scope of Work

The Consultant will be responsible for:

- Literature Review: Identify existing literature and data relevant to the CWIS plan/preparation within the country and beyond.
- Develop a comprehensive methodology and tools to proceed further to collect necessary data and evidence and analyze information prior to action in the field.

- Stakeholder mapping and consultations. Mainly the government body is responsible for endorsing the plan and implementing it.
- Conducting a comprehensive assessment of the current sanitation situation in the respective city/town locations of FANSA Bangladesh adopting a CWIS framework.
- Conduct interviews and validation workshops with key stakeholders.
- Identifying priority areas and setting specific targets for sanitation improvement in alignment with LG's overall development goals.
- Developing a detailed CWIS Plan with specific strategies, interventions, and timelines for implementing the Sanitation Plan of Muktinagar Union of Saghata, Srimangal, and Gaibandha Municipalities and Barisal City Corporation.
- Preparing a comprehensive report that presents the respective LGs/ Municipality's CWIS Plan.

4. Methodology

The consultant should propose a methodology to undertake this assignment for preparing the CWIS plan for the target 4 cities/towns of Bangladesh. The proposed methodology shall describe the specific procedure that will be applied to design and conduct the sanitation situational assessment in the respective city/town. Following the sanitation situational assessment, the subsequent selection of sanitation systems shall be carried out not limited to Faecal Sludge Management (FSM) only. The development of the CWIS plan for sanitation improvement along with the development of the sanitation-service model shall follow a participatory approach and principles of equity, inclusion, and GESI principles.

5. Key Deliverables

The consultant shall deliver the following:

- a. Inception Report: An initial report outlining the proposed methodology, work plan, and data collection approaches.
- b. CWIS plan for the respective 4 cities/towns of the Country: A comprehensive plan that includes an executive summary, situational analysis, goals, strategies, action plans, monitoring frameworks, and recommendations.
- c. Final Report: A detailed report summarizing the entire process, methodologies employed, findings, and recommendations.

6. Qualifications and Expertise/ Experiences:

The consultant should possess the following qualifications and expertise:

- a. In-depth understanding of national and international sanitation guidelines, standards, and best practices including CWIS to adopt for preparing CWIS plans.
- b. Have a relevant qualification in the development of sanitation improvement plans with profound experience/ knowledge of CWIS Plan preparation, Faecal Sludge Management (FSM) initiatives, Safely Managed Services (SMSS), and other tools like SFD, CSDA, etc. required for CWIS plan preparation

- c. Previous lead/ supporting role in preparing sanitation planning and management, including solid waste management, wastewater management, and provision of clean water and sanitation facilities.
- d. Have qualitative and quantitative analysis skills and experience along with strong facilitation skills.

7. Timeframe

The consultancy is expected to be completed within 3 months of the date of signing the agreement.

8. Contact

The focal person of this assignment will be the Chief Executive, SKS Foundation, E-mail: chiefexecutive@sks-bd.org; sksfoundation@sks-bd.org. The Convenor, FANSA- Bangladesh, will play the collaborative role. For the smooth & effective conduction of the assignment, and regarding any query, it is requested to contact Joseph Halder, Director- Advocacy & Communication, SKS Foundation, and Convenor, FANSA- BD, E-mail: joseph@sks-bd.org; and Xavier Sku, Project Coordinator, *Rising for the Rights* project, E-mail: xavier@sks-bd.org.